# FNF Preceptorship Case Study Submission Template

**Purpose:**
This template is designed to gather examples of innovative, impactful, and inclusive preceptorship practices that support early career nurses and midwives. By sharing your experience, you help shape national understanding, celebrate what works, and identify where improvements are still needed.

# Section 1: Contact Information

|  |  |
| --- | --- |
| **Name** |  |
| **Job Title** |  |
| **Organisation** |  |
| **Email** |  |

# Section 2: Organisational details

*Please include a brief overview of your organisation to help us understand the context in which your initiative operates. This might include details such as the type of services provided, patient population or community served, number of staff employed, and others. Please ensure to include the estimated number of preceptees supported per year. (max 200 words).*

**Section 3: Overview**

|  |  |
| --- | --- |
| **Case Study Title** |  |
| **Region/Nation** | ☐ England ☐ Northern Ireland☐ Scotland☐ Wales |
| **Setting**  | ☐ Acute Care Settings☐ Community Care Settings (e.g. district nursing, health visiting, school nursing, etc)☐ Primary Care Settings (e.g. GPs)☐ Social Care and Residential Settings (e.g domiciliary nursing; nursing homes, care homes, assisted living settings, etc)☐ Mental Health and Learning Disability Settings☐ Maternity and midwifery settings (antenatal clinicals, labour wards, postnatal wards, community midwifery, midwifery led units, home birth services, etc)☐ Integrated Care Boards☐ Other |
| **Professional Groups Involved (tick all options)** | ☐ Nursing associates☐ Nursing☐ Midwifery☐ AHP |
| **Is this part of a recognised framework?** | ☐ Yes (please specify which framework):☐ No☐ Other |
| **Is this mandated in your organization** | ☐ Yes☐ No☐ Other |
| **Who is the Executive Sponsor for Preceptorship** | ☐ Chief Nurse☐ Other (please specify):  |

# Section 4: The Story of Your Preceptorship Practice

|  |  |
| --- | --- |
| **Summary** (150 words max)  | *Give us a snapshot — the challenge, your approach, and the key outcomes.* |
| **Description** **of the initiative**  | *Include structure and content, where possible***.** *What did you set up or change in the**preceptorship offer? How is it delivered (e.g. in person, online, blended)? Who is**involved in its delivery (e.g. preceptors, education team, HR, senior leaders,**MDT colleagues)?* |
| **What Makes****It Stand****Out?**  | *Tell us what’s unique or particularly effective about this model**(e.g. leadership involvement, flexible delivery, others)* |
| **Support &****Learning for****Preceptees** | *How is learning time protected? What kind of learning and**leadership development is offered? Are there pathways for career**progression?* |
| **Support & learning for Preceptors** | *Is preceptor training provided or required? Are there networks, recognition schemes, or development opportunities for preceptors?* |
| **Inclusion****and Equity** | *How is the programme inclusive of diverse backgrounds, including internationally educated nurses and midwives (IENMs)? In what ways does this preceptorship programme recognise and support the strengths and needs of a neurodiverse workforce? Were preceptees or service users involved in co-design or feedback?* |
| **Next Steps****and Vision** | *How will the programme evolve? What are your ambitions for the future?* |

# Section 5: Evidence of impact

*This section offers an opportunity to share any qualitative or quantitative evidence that illustrates the impact of the initiative, including early signs of progress. This might include indications of improved staff retention, positive feedback from preceptees or preceptors, or examples of reduced variation or inequalities in experience or outcomes. Evidence can take many forms, such as data, testimonials, or observations, and helps to build a fuller picture of what has been achieved so far.*

# Section 6: Challenges and Lessons learned

*This section offers an overview of key barriers encountered and how they were managed.*

*Challenges might include practical, organisational, or cultural factors. Reflections on what was learned—through both difficulties and progress—can provide insight for future initiatives.*

# Section 7: Consent and Sharing

☐ I consent to this case study being shared on FNF platforms, including website and social media.
☐ I am happy for my contact details to be shared privately with others wishing to learn from this example.

☐ I am happy for FNF to hold my contact details and be contacted in future about preceptorship and/or other related work

☐ I would like to stay in touch with broader FNF news and opportunities through FNF e-newsletter? If you tick yes, FNF will use the information you provide on this form to be in touch with you and to provide updates and marketing, including information on fundraising appeals

# Optional Attachments

- Photos (with consent)
- Slides or posters
- Evaluation reports
- Feedback quotes

Please return your completed form to policy@florence-nightingale-foundation.org.uk. In doing so you give permission for FNF to share this information on the website and through other FNF communication channels (e.g. social media, newsletter, annual reports).

FNF will always credit the author and organisation.